

FONDA-FULTONVILLE JOINT WASTEWATER TREATMENT PLANT

BOARD MEETING

Monday May 6, 2024, 6:30PM

Meeting opened at 6:30 p.m.

In attendance: Plant Chairman:

Jim Park

Board Members:

Co-Fiscal Officer Ericka Barrantes

Co-Fiscal Officer Scott Walker

Member Tracy Van Alstine

Chief Operator:

Justin Cotter

Chairman Park facilitated meeting.

Meeting Logistics:

Motion by Member VanAlstine to accept the minutes from the April 4, 2024, meeting. Seconded by Co-Fiscal Office Barrantes. Motion passed.

Operational Considerations:

The permitted Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) removal target rates are 85%, set per NYS SPDES Permit# NY003243. The monthly and year-to-date testing results are represented in the table below:

	Avg Daily Flow	BOD	TSS
April 2024	706,000 gals	94%	96%
YTD – 4/30/2024	702,000 gals	92%	96%

Chief Cotter reports that chlorine disinfectant of the effluent water began on May 1st and will continue through the remainder of the recreational season.

Finances:

Motion by Co-Fiscal Officer Walker to pay the bills as was discussed and laid out. Seconded by Member VanAlstine. Motion passed.

Motion by Co-Fiscal Officer Walker to pre-approve this month's invoices to have them paid before the fiscal year ends on 5/31/2024. Seconded by Co-Fiscal Officer Barrantes. Motion passed.

New Business:

Congratulations and thanks were expressed by JSB members to Co-Fiscal Officer Walker who resigned effective 5/31/2024. We thank Scott Walker for his service and dedication to the Sewer Plant and our communities.

Old Business:

Vehicle Use Policy: **Motion** by Co-Fiscal Officer Walker to adopt the drafted Vehicle Usage Policy as the Facility's official policy. Seconded by Co-Fiscal Officer Barrantes. Motion passed.

Purchase Card Policy: **Motion** by Member VanAlstine to adopt the drafted Purchasing Card Policy as the Facility's official policy. Seconded by Co-Fiscal Officer Walker. Motion passed.

FONDA-FULTONVILLE JOINT WASTEWATER TREATMENT PLANT

BOARD MEETING

Monday May 6, 2024, 6:30PM

Executive Session:

Motion by Chair Park to enter executive session was made at 8:35pm. Seconded by Co-Fiscal Officer Walker.

Motion by Co-Fiscal Officer Walker to exit executive session was made at 8:50pm. Seconded by Member VanAlstine. There are no actions items to report from the executive session.

Adjournment:

The next scheduled Joint Sewer Board Meeting is Monday June 3, 2024, 6:30 p.m.

Motion by Member VanAlstine to adjourn at 8:53 p.m. Seconded by Co-Fiscal Officer Barrantes. Motion passed.

Respectfully Submitted,
James Park
Chair